

R. A. Podar College of Commerce & Economics (Autonomous)

Matunga, Mumbai - 400019 Accredited A+ Grade by NAAC

website: https://www.rapodar.ac.in/





S. P. MANDALI'S

RAMNIRANJAN ANANDILAL PODAR COLLEGE OF COMMERCE AND ECONOMICS (AUTONOMOUS)

MUMBAI- 400 019

ACCREDITED A+ by NAAC

2022-23

The rules, regulations, ordinances etc. are subject to change from time to time as may be prescribed by the Competent Authorities governing the College, S. P. Mandali, Pune, University of Mumbai and Government of Maharashtra.

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Our Vision:

समानी व आकृतिः समाना ह्रदयानि वः ।

Our Mission:

न हि ज्ञानेन सदृशम् पवित्रमिह विद्यते।



SHIKSHANA PRASARAKA MANDALI, PUNE

Managing Council

Chairman: Shri Sohanlal K. Jain

Vice-Chairman: Shri Shrikrishna R. Chitale

Secretary: Smt.Radhika Inamdar

Chairperson, Administrative Board:

Dr. Smt. Shobana Vasudevan

College Development Committee

Shri. Sunil Joshi (Chairman)

Shri. Mihir Prabhudesai

Shri. Satish Pawar

Shri. Suryakant Pagare

Shri. Kapildeo Indurkar

Shri. Anil Trikal

Vice-Principal Smt. Kavita Jajoo

Principal Dr. Smt. Shobana Vasudevan (Member

Secretary)

Institutions of the Shikshana Prasaraka Mandali, Pune

PUNE

Career Development & Research

Prin. K. P. Mangalvedhekar Institute of Management,

	Tel.: 24331978
Sir Parshurambhau College (Autonomous)	Tel.: 24332035
Tilak College of Education	Tel.: 24458485
Nutan Marathi Vidyalaya High School	Tel.: 244333517
Nutan Marathi Vidyalaya Girls' Secondary School	Tel.: 24321988
S.P.M. English Medium Secondary School, Sadashiv Peth	
S.P.M. English Medium Secondary School, Yamunanagar, Pune	Tel.: 27661738
S.P.M. Marathi Medium Secondary School, Yamunanagar, Nigdi, Pu	Tel.: 27661738
Nutan Marathi Vidyalaya Marathi School	161. : 24438432
Late V. D. Vaidya Girls' Primary School	Tel.: 24337374
S.P.M. English Medium Primary School, Sadashiv Peth	Tel.: 24331955
S.P.M. English Medium Primary School, Yamunanagar, Pune	Tel.: 27661738
S.P.M. Marathi Medium Primary School	Tel.: 27661738
•	Tel.: 24434171
N.M.V. Pre-Primary School	Tel.: 24337374
S.P.M. Girls' Pre-Primary School	Tel.: 24331955
S.P.M. English Medium Pre-Primary School, Sadashiv Peth	Tel.: 27661738
S.P.M. English Medium Pre-Primary School, Yamunanagar, Pune	Tel.: 27661738
S.P.M. Marathi Medium Pre-Primary School, Yamunanagar, Nigdi,	Pune Tel.: 24338288
V. R. Ruia Mook Badhir Vidyalaya	Tel · 24456589
Prin. N.G. Naralakar Institute of Career Development and Research	
Institute of Management Research and Career Development, Yamun	anagar, Tel · 27661754
Nigdi, Pune	101 27001734
Late Prin. B. V. Bhide Foundation for Education Research	Tel.: 24334324
in Chemistry Ayurveda & Allied Sciences	
S.P.M. Public School, S.P. College Campus, Pune	Tel.: 24330114
MUMBAI	
Ramnarain Ruia College (Autonomous)	Tel.: 24143098
R. A. Podar College of Commerce & Economics (Autonomous)	Tel.: 24143178
Institute of Commerce	Tel.: 24143178
Prin. L. N. Welingkar Institute of Management Development & Research	Tel.: 24178300
Institute for Advanced Training and Research	
in Inter Disciplinary Sciences (formerly known as T.D.M. Laboratory)	Tel.: 24078300
<u>SOLAPUR</u>	
	Tel: 0217 - 2310734
Haribhai Deokaran Secondary School	Tel: 0217 - 2301460
Late V. M. Mehta Secondary School, Vishalnagar	Tel: 0217 - 2318003
Nutan Marathi Vidyalaya Marathi School	Tel: 0217 - 2316356
N. M. V. Pre-Primary School Late V. M. Mehta Primary School, Vishalnagar	Tel: 0217 - 2342295
S.P.M. Shishu Shala, Vishalnagar	Tel: 0217 - 2301326
DIA INA DALDIN DININ, TIDININGNI	

Tel: 0217 - 2317964

CHIPLUN

S.P.M. English Medium Secondary School,

Shree Kshetra Parashuram Tel.: 02355 - 258389, 02356 - 281711 / 281001

S.P.M. English Medium Primary School,

Shree Kshetra Parashuram Tel.: 02355 - 258389, 02356 - 281001/281711

Late R. S. Joshi English Medium

Pre-Primary School,

Shree Kshetra Parashuram Tel.: 02355 - 258389, 02356 - 281001/291711

Institute of Management Studies,

Career Courses & Research, Bhogale,

Near S.T. Stand, Chiplun Tel.: 02355 - 255790

SCHOOLS UNDER THE MANAGEMENT OF S. P. MANDALI:

RAIGAD

J. H. Ambani Vidyalaya Marathi Medium (Lodhwali) Tal.

Khalapur Tel.: 02192 - 255005

J. H. Ambani Petrochemicals Vidyamandir Marathi

Medium (Nagothane) Tal. Roha Tel.: 02194 - 666084

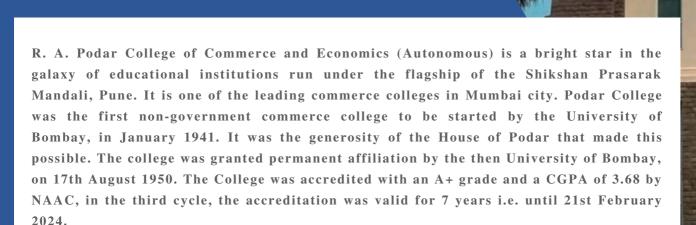
BENGALURU

Prin. L. N. Welingkar Institute of Management Development

& Research Tel.: 080-41303781

Introduction

R. A Podar College of Commerce and Economics (Autonomous)



A single faculty Commerce College, it offers three UG Degree Programs - B. Com, B.Com (Actuarial Studies), BMS; one PG program- Masters in Commerce and four Ph.D. programs - Ph.D. in Commerce (Banking & Finance), Ph.D. in Commerce (Business Policy & Administration), Ph.D. in Commerce and Ph.D. in Accountancy. From the academic year 2022-23, the College is introducing three autonomous UG degree programs - B.Sc. (Data Science and Analytics), BBA (Shipping and Logistics Management), and B.Com (Financial Markets). The college offers five PG degree programs - M.Com (Accountancy), M.Com (Business Management), M.Com (Behavioural Finance), M.Com (Business Analytics), M.Com (International Business).

The College is situated close to the Dadar and Matunga railway stations and several bus routes from Vashi to C. S. T. and Churchgate. The quiet, almost rural setting of the institution, close to and yet far away from the maddening city crowd, provides an ambiance that is just right for teaching and learning.

The college joined the select league of "Autonomous" Higher Education institutions in 2019-20.

- Postal Address: R. A. Podar College of Commerce & Economics, Lakhamsi Napoo Road, Matunga [East], Mumbai 400 019. Maharashtra, India.
- Telephone: 24143178 / 24143350 / 24142960
- Fax: 24141964
- E Mail: info@rapodar.ac.in
- URL: www.rapodar.ac.in

Philosophy

Aims and Objectives of the College



R. A. Podar College the Philosophy of education may be summed up in two sentences.

'Samaani va aakooti samaanaa hridayaani vaha'

One in mind and one in heart -may this be the atmosphere in which we work at this college so that a spirit of healthy competition prevails - one in which, each life and lets another live a more purposeful life.

'Na hi gnyaanen sadrasham pavitramiha vidyate'

There is nothing in this universe as pure as knowledge -may this be the mission that guides our students, so that they never stop drinking at the fountain of knowledge in all its forms, curricular, co-curricular, and extracurricular.

The broad aims and specific objectives of education are as follows:-

BROAD GOALS:

- To impart sound principles of Commerce and Trade.
- To develop congenial personalities that can work both as leaders and team members.

OBJECTIVES:

The student should

- acquire knowledge of the principles, the organization, and working of modern business.
- develop the ability to apply the knowledge of commercial and economic principles to specific business problems.
- be able to appreciate the working of market forces and their effect on business.
- develop the ability to judge the feasibility and profitability of a business proposition.
- be able to collect, organize and interpret commercial data.
- acquire the ability to assume responsibility, make decisions, and work unflinchingly towards the achievement of his goal.
- be informed of judgments regarding the effect of relevant laws and economic policies on business.
- develop skills in communication and should be able to express his ideas clearly.
- be able to manage scientifically the human resources at the workplace.
- acquire a sense of self-discipline and moral conduct so as to execute with responsibility his/ her role in society.
- be provided a platform to exhibit and develop his/her talents in fields other than academics.
- develop a sense of social obligation and service to the Nation.

Autonomy at R.A. Podar College of Commerce and Economics



The College has joined the select league of autonomous colleges in the Country and the college has embarked on yet another journey in providing inclusive, accessible, and affordable quality higher education in the field of Commerce. Academic autonomy empowers to try innovative methods in teaching, learning, and evaluation processes.

Under Autonomy, the college has the freedom to frame and design the syllabus prepared by the Board of Studies and approved by the Academic Council and the Governing Body of R. A. Podar College of Commerce and Economics (Autonomous). Autonomy shall enable the College to upgrade the quality of its education and nurture 'THE' enablers of a generation who can think, analyze, synthesize, discuss, deliberate, and decide.

About Autonomy:

Autonomy is a functional status given to the colleges, by the University Grants Commission (UGC) and universities. It provides greater flexibility towards purely academic development for the upliftment of academic standards and excellence.

An autonomous college will have the freedom to:

- Determine and prescribe its own courses of study and syllabi, and restructure and redesign the courses to suit local needs;
- Offer student-centric wide choice in courses, a wide range of electives, and freedom in the choice of courses.
- Periodical change in the syllabus as per changing needs
- Prescribe rules for admission in consonance with the reservation policy of the State Government;
- Evolve methods of assessment of student's performance, the conduct of examinations, and notification of results;
- Use modern tools of educational technology to achieve higher standards and greater creativity;
- Promote healthy practices such as community service, extension activities, projects for the benefit of the society at large, neighborhood programs, etc.

Source: University Grants Commission

Quality Statement

R.A. Podar College of Commerce and Economics (Autonomous)



We, at R. A. Podar College of Commerce and Economics (Autonomous), are committed to creating a conducive learning environment, by nurturing intellect, fostering positive relationships between staff and students, encouraging parental and community involvement to produce global citizens and make Podar College, the preferred educational institution by choice.

About the Principal

Dr. (Mrs.) Shobana Vasudevan (M.Com., M.Phil., Ph.D., B.Ed., PGDME)



Dr. Mrs. Shobana Vasudevan could be described as a hardcore educationist who joined this profession as early as 1981. During her fairly long association with Podar College, to date, she has performed multiple roles. She has been a lecturer, Reader, Associate Professor, N.S.S. Programme Officer, Vice-Principal, Chairperson - Examinations, and the like.

She has been guiding the students to conduct college activities as the Chairperson of the Students' Council. She became the Principal of the college in 2009. She has been working for NAAC accreditation during all the 3 cycles when the college was accredited with the highest grade every cycle.

Dr Mrs Shobana Vasudevan has been an avid researcher by herself and has been encouraging research activities at the institution. Besides publishing her research work in reputed journals she has been awarded a PEIN-INDIA research excellence award by the University of Santiago-de-Compostela, Spain. She was invited to deliver lectures at Universities abroad including the University of Wisconsin, USA. She is the Editor of the international interdisciplinary research journal 'Podar Prabodhan' published by R.A. Podar College which has been tagged by J-gate. She has travelled widely in India and abroad. She has been invited to deliver her views on Higher education, finance, capital market, research methodology etc. on a regular basis.

She has been instrumental in reviving the research centre for Banking and Finance at Podar college. Being the recognized guide at the University of Mumbai, she has been guiding students for the PhD degrees in Commerce. She has been instrumental in establishing two more research centres in the last four years. She has been Co-ordinating and conducting refresher courses, research coursework and research methodology workshops on a regular basis under the auspices of U.G.C. M.H.R.D., IC.S.S.R, W.I.R.C., RUSA and other funding agencies. She has been associated with NAAC as a member of the committee for revising NAAC guidelines and also a member in devising the guidelines for IQAC. She has been closely associated with the parent body of the College, Shikshana Prasraraka Mandali, Pune as the Chairman of the Administrative Board. She has served various University bodies including Cultural and Sports committees. Besides college administration, she has been recognised by the society and community as she has been included as a member of the Mahila Dakshata Committee of Mumbai Police, which works for the betterment of women and children.

She believes in making her children 'LEARN' as she strongly advocates <u>Learning more than Teaching.</u> For her, Podar College campus is a TEMPLE OF LEARNING.

Postgraduate Programs (PGP)

R. A. Podar College offers the following programs at the undergraduate level:

- Bachelors in Commerce
- Bachelors in Management Studies
- Bachelors in Commerce (Actuarial Studies)
- B.Sc. (Data Science and Analytics)
- BBA (Shipping and Logistics Management)
- B.Com (Financial Markets)

At the postgraduate level R. A. Podar College offers the following programs:

- Masters in Accountancy
- Masters in Business Management
- Masters in Behavioural Finance
- Masters in Business Analytics
- Masters in International Business

CREDIT SYSTEM FOR SEMESTER I AND II FOR THE BATCH OF 2022-23 OF PGP

RAPCCE follows a Credit Based Semester Grade System (CBSGS). The students have the option of choosing from a wide range of electives and completing the program at their own pace. Skill and ability development courses are also offered as a part of extended learning in interdisciplinary and multidisciplinary domains. Thus the CBSGS facilitates continuous learning and assessment.

- a) The duration of each lecture for a theory course is one hour.
- b) The duration of each tutorial/ and Practical (Laboratory course) is one hour.
 - The minimum academic credits required by a learner to earn his/her degree is 96.
 - The learner would earn 24 credit points from the core courses for every semester.
 - The regular course would comprise four semesters in the span of two academic years.
 - The learner would hence earn 96 credit points from the core courses at the end of four semesters

Postgraduate Programs (PGP)

Program details of First Year (2022-23) are as follows:

M.Com Part I (Accountancy)

SEMESTER I		SEMESTER II		
Subjects	Credits	Subjects	Credits	
Core Courses (CC)		Core Courses (CC)		
Strategic Management	6	Research Methodology for Business	6	
Economics for Business Decisions	6	Macro Economics concepts and Applications	6	
Cost and Management Accounting	6	Corporate Finance	6	
Business Ethics and Corporate Social Responsibility	6	E-Commerce	6	
TOTAL CREDITS	24	TOTAL CREDITS	24	

M.Com Part - I (Business Management)

SEMESTER I		SEMESTER II	
Subjects	Credits	Subjects	Credits
Core Courses (CC)		Core Courses (CC)	
Strategic Management	6	Research Methodology for Business	6
Economics for Business Decisions	6	Macro Economics concepts and Applications	6
Cost and Management Accounting	6	Corporate Finance	6
Business Ethics and Corporate Social Responsibility	6	E-Commerce	6
TOTAL CREDITS	24	TOTAL CREDITS	24

M.Com Part - I (Behavioural Finance)

SEMESTER I		SEMESTER II	
Subjects	Credits	Subjects	Credits
Core Courses (CC)		Core Courses (CC)	
Introduction to Behavioral Finance I	6	Behavioral Finance II	6
Business Ethics	6	Behavioural Economics	6
Discipline Specific Courses		Discipline Specific Courses	
Psychological Aspect of Investing	6	Introduction to Data Science I	6
Ability Enhancement Compulsory Courses (AECC)		Ability Enhancement Compulsory Courses (AECC)	
Statistical Tools and Techniques for Research	6	Research Methodology for Business	6
TOTAL CREDITS	24	TOTAL CREDITS	24

*For more details visit college website: https://www.rapodar.ac.in/

Program details of First Year (2022-23) are as follows:

M.Com Part I (International Business)

SEMESTER I		SEMESTER II	
Subjects	Credits	Subjects	Credits
Core Courses (CC)		Core Courses (CC)	
International Business Management	6	Economics for Managers	6
Business Ethics	6	International Finance	6
Discipline Specific Courses		Discipline Specific Courses	
Cross Culture Management	6	E-commerce	6
Ability Enhancement Compulsory Courses (AECC)		Ability Enhancement Compulsory Courses (AECC)	
Statistical Tools and Techniques for Research	6	Research Methodology for Business	6
TOTAL CREDITS	24	TOTAL CREDITS	24

M.Com Part I (Business Analytics)

SEMESTER I		SEMESTER II	
Subjects	Credits	Subjects	Credits
Core Courses (CC)		Core Courses (CC)	
Introduction to Business Analytics	6	Introduction to Financial Analytics	6
Business Ethics	6	Data Visualisation and Communication	6
Discipline Specific Courses		Discipline Specific Courses	
Introduction to Data Science I	6	Data Science II	6
Ability Enhancement Compulsory Courses (AECC)		Ability Enhancement Compulsory Courses (AECC)	
R and Python for Data Science - Lab Course	6	Research Methodology for Business	6
TOTAL CREDITS	24	TOTAL CREDITS	24

Evaluation at RAPCCE

A student shall be evaluated under the semester grade point average (SGPA) and Cumulative Grade Point Average (CGPA) System. The assessment is carried out in two parts as follows:

- **a.** Continuous Internal Evaluation (CIE): to be conducted by the subject teacher all through the semester; CIE includes Internal Assessment tests, assignments, tutorials, problem-solving, group discussions, quizzes, seminars, mini-project, and any other innovative method developed by the teachers.
- **b. Semester End Examination (SEE):** shall be a written examination (max 60 marks) on the dates fixed by the Examination Committee.

Students' performance in a course shall be judged by taking into account the results of CIE and SEE individually and also together. Individual passing for both is necessary.

- The evaluation pattern for each semester of the Core courses shall be 60:40, wherein 60 Marks shall be assigned for a written examination (Semester End Examination or External Examination) and 40 marks would be for internal evaluation
- In each course, the learner would need to secure a minimum of 40 % marks in the semester End (SEE) and 40% in internal (CIE) in order to Pass the course

Continuous Internal Assessment

- The internal evaluation of 40 marks for PGP for each semester shall be of tests/ class participation/project/case study analysis/PowerPoint presentations/ group discussion/ book review and any other mode depending on the nature and scope of the course. The total mark break up would be suitably divided and the total marks scored by the learner shall be submitted to the CE (Controller of Examination).
- The evaluation pattern for 40 marks for internal examination shall be decided by the respective departments and the final marks out of 40 shall be submitted to the COE in the prescribed format.
- In case the learner is unable to attend the external examination then, the learner shall be given an opportunity to appear for the additional external examination provided the leave of absence is approved by the Principal.
- In case a learner fails in the internals then he/she shall appear for a special test of 40 marks which shall be held along with the SEE (ATKT).

Grade Point Scale (Absolute Grading)

The performance of the learner would be indicated by a grade on the basis of a 10 Grade Point pattern which is as follows:

Marks	Grade	Grade Point	Performance
75 & Above	0	10	Outstanding
70 - 74.99	A++	9	Excellent
65 - 69.99	A+	8	Very Good
60 - 64.99	А	7	Good
55 - 59.99	B+	6	Above Average
50 - 54.99	В	5	Average
45 - 49.99	С	4	Fair
10 - 44.99	D	3	Pass
39.99 & Below	F	0	Fail

Grade Point Scale (Absolute Grading)

Evaluation Method Passing (minimum score)

• Continuous Internal Evaluation Score: 40%

• Semester End Examination Score: 40%

Learner's disability gracing:

If the learner comes under the category of Learning Disability and others, then the Government rules shall be followed and not the general or special gracing norms.

Termination from the Programme:

A student shall be required to withdraw from the programme and leave the College on the following grounds:

- Failure (getting an F Grade) and not passing a Course to earn credits for the same, in spite of seven attempts.
- Misbehaviour on college campuses would lead to withdrawal from the course.
- If the student does not complete the programme within seven years then the learner shall take readmission from the first semester.

Definitions and notes used in

CBSGS of RAPCCE

Program: A Program is a set of courses (subjects) that are linked together academically and generally ends with the award of a Certificate Diploma or Degree depending on the level of knowledge attained and the total duration of the study. For example, Certificate in office Computing, Diploma in Journalism, B.Com, M. Com, etc. would be called 'Programs' at the Certificate, Diploma, Degree, and Post Graduate Degree level respectively. UGP at RAPCCE are B.Com, BMS, B.Com (Actuarial Studies) B.Sc. (Data Science and Analytics), BBA (Shipping and Logistics Management), B.Com (Financial Markets). PGP at RAPCCE are M.Com (Accountancy), M.Com (Business Management), M.Com (Behavioural Finance), M.Com (Business Analytics), M.Com (International Business)

<u>Course</u>: A 'course' simply means subject. For example, Strategic Management, Corporate Finance, Behavioural Economics, Business Ethics, International Business Management etc. included under M.Com would be called "Courses"

<u>Core Courses</u>: Core courses are a set of courses. The credit points of these courses go into the calculation of the SGPA and CGPA.

<u>Credit</u>: 1 credit point is approximately equivalent to 30 hours of learning for a learner (student)

Fee Structure for M.COM - I (Accountancy and Business Management)



शिक्षण प्रसारक मंडळी, पुणे

R. A. Podar College of Commerce & Economics

AUTONOMOUS

Matunga, Mumbai - 400 019

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Tel.: 2414 3178 • Fax: 2414 1964 • E-mail: info@rapodar.ac.in

Website: www.rapodar.ac.in

Ref. No.: _____ Fee Structure

Date:

M.Com - I 2022-23

Accountancy & Business Management

Fees Items	General Category Students (Rs.)	Reserved Category Students (Rs.)
Tuition Fees	8000	
Library Fees	1000	
Gymkhana Fees	400	
Registration Fees	800	
Other Fees / Extra Curricular Activity	350	
Univ. Exam Fees & Mark sheet (sem.I & II)	3500	3500
Disaster Relief Fund	10	10
Admission Processing	200	200
Utility Fees	250	
Magazine Fees	200	
Project Fees	1000	1000
ID Card & Library Fee	150	100
Group Insurance Fees	40	40
Student Welfare Fund	50	50
Development Fees	500	
Vice Chancellors Fund	20	20
Uni Sports & Cultural Activity	30	
E - Suvidha	50	50
E - Charges	20	
Ashwamedha	20	
Univ. NSS Fees	10	10
Total	16600	4980

^{*}Attention is drawn from learners from reserved category that they have to pay the full fee in case their application for freeship / scholarship is rejected by the department of social welfare for any reason as per their norms.

sd/-

Fee Structure for M.COM - I (Behavioural Finance)



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Rof	No.:	Date:	
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Fee Structure M.Com - I 2022-23 Behavioural Finance

Fees Items	Rs.		
Tuition Fees	50000		
Library Fees	1500		
Gymkhana Fees	1000		
Registration Fees	2000		
Other Fees / Extra Curricular Activity	2000		
Univ. Exam Fees & Mark sheet (sem.I & II)	3500		
Disaster Relief Fund	10		
Admission Processing	400		
Utility Fees	500		
Magazine Fees	500		
Project Fees	1500		
ID Card & Library Fee	150		
Group Insurance Fees	40		
Student Welfare Fund	50		
Development Fees	2000		
Vice Chancellors Fund	• 20		
Uni Sports & Cultural Activity	30		
E - Suvidha	50		
E - Charges	20		
Ashwamedha	20		
Univ. NSS Fees	10		
Computer Laboratory Fees	10000		
Total	75300		

sd/-

Fee Structure for M.COM - I (Business Analytics)



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D-f	No.:				
Ket.	No.:	_			

Date:

Fee Structure M.Com - I 2022-23 Business Analytics

Fees Items	Rs.
Tuition Fees	50000
Library Fees	1500
Gymkhana Fees	1000
Registration Fees	2000
Other Fees / Extra Curricular Activity	2000
Univ. Exam Fees & Mark sheet (sem.l & II)	3500
Disaster Relief Fund	10
Admission Processing	400
Utility Fees	500
Magazine Fees	500
Project Fees	1500
ID Card & Library Fee	150
Group Insurance Fees	40
Student Welfare Fund	50
Development Fees	2000
Vice Chancellors Fund	20
Uni Sports & Cultural Activity	30
E - Suvidha	50
E - Charges	20
Ashwamedha	20
Univ. NSS Fees	10
Computer Laboratory Fees	10000
Total	75300

sd/-

Fee Structure for M.COM - I (International Business)



शिक्षण प्रसारक मंडळी, पुणे

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Ref. No.: _____

Date: _____

Fee Structure M.Com - I 2022-23 International Business

Fees Items	Rs.
Tuition Fees	50000
Library Fees	1500
Gymkhana Fees	1000
Registration Fees	2000
Other Fees / Extra Curricular Activity	2000
Univ. Exam Fees & Mark sheet (sem.I & II)	3500
Disaster Relief Fund	10
Admission Processing	400
Utility Fees	500
Magazine Fees	500
Project Fees	1500
ID Card & Library Fee	150
Group Insurance Fees	40
Student Welfare Fund	50
Development Fees	2000
Vice Chancellors Fund	20
Uni Sports & Cultural Activity	30
E - Suvidha	50
E - Charges	20
Ashwamedha	20
Univ. NSS Fees	10
Computer Laboratory Fees	10000
Total	75300

sd/-

Discipline and Lecture Timings

A Podarite is one who stands tall among all men, distinguished by his scholarship, versatility, and above all DISCIPLINE and DIGNITY. Students must therefore take special care to observe the following rules:-

- Students are required to wear their identity cards when they are on the college campus and must produce them whenever called upon to do so by the authorities.
- The conduct of the students in the class as well as on the campus shall be such as will cause no disturbance to fellow students, teachers, or other classes.
- Students must not loiter about or congregate in and around the college premises while the classes are in progress.
- Students shall do nothing either inside or outside the college that will, in any way, interfere with the orderly functioning of the college.
- Students are prohibited from carrying mobile phones into the examination hall. Carrying mobile phones into the examination hall amounts to unfair means.
- In the name of the college or premises of the college, no society, association, organization, etc. shall be formed, no collection be made, no tickets be sold, no function or meeting be held, and no person be invited to address the students, no socials are arranged, nothing be printed and/or circulated without the written permission of the Principal. No notice shall be put up on the notice boards (including Blackboards) or announcements be made without the Principal's written permission of the persons authorized in the matter concerned.
- Students should, in their own interest, read the notices placed on the notice boards from time to time. Students are required to download the college app as well as visit the college website www.rapodar.ac.in regularly.
- Every association/organization formed under the auspices of the college is in charge of a Faculty Member nominated by the Principal. Students shall submit all the relevant notices, applications, budgets, accounts, annual reports, etc. only through the concerned Faculty Member.
- All meetings, functions, programs, and official outings of the authorized and duly constituted associations, societies, councils, etc. of the college must be organized/conducted under the supervision and control of the Chairman with the prior written permission of the Principal. However, the college shall not be responsible for any untoward incident that may occur on such occasions.

Discipline and Lecture Timings

- Students are required to note that they are not permitted to organize class/group picnics, socials, and outings in the name of the college. Disciplinary action will be taken against the organizer and those who accompany them.
- Agenda of meetings, subjects of debates, and guest lectures arranged by the various authorized associations of the college must have the prior written approval of the Principal. No unauthorized person shall arrange any activity within or outside our premises in the name of the college.
- Any matter published in the college magazine, wallpaper, newsletter, and the Press must have the prior written approval of the Principal. Any publication without the prior written approval of the Principal shall be treated as unauthorized.
- Students must not indulge in political work on the college premises.
- Students should not communicate without prior permission of the Principal, any information, or write any information or write about any matter concerning/regarding the college administration to the Press / outside agencies.
- Students joining the college are required to abide by all the Rules, Regulations, and Instructions that are issued by the college authorities from time to time and to submit to the normal enforcement of the same to the satisfaction of the college authorities, whose decision in all matters shall be final.
- All the Departments of the college, Gymkhana, Library, Extra-Curricular, etc. will work according to the rules made from time to time by the concerned competent authority.
- Students are required to note that 'SMOKING IS STRICTLY PROHIBITED IN THE COLLEGE CAMPUS'.
- Defaulters will be liable for disciplinary action.

• <u>LECTURE TIMINGS:</u>

5.30 pm onwards: All M.Com programs

PUBLIC HOLIDAYS

The college will remain closed on all Sundays and Public Holidays declared by the Government of Maharashtra.

Placements

R. A. Podar College of Commerce and Economics has an active Placement Cell that aids students with their placements. The Placement Cell is truly a forum 'of the students, by the students, and for the students'. The Cell is operated by students of the College under the aegis of its secretary and provides Podarites with jobs of their choice. We believe, that our success lies in your success. It establishes a link between the students and the recruiters, enabling recruiters to recruit the best and brightest students that the College has to offer.

The activities of the Placement Cell include:

1. Job Placements for the final year students-

Companies that offer jobs are: Deloitte, KPMG, Resource Bridge & Options Group, Tata Consultancy Services, Accenture Strategy, ICICI Prudential, Liqui Loans, Hunt Partners, IKS, Ergode IT, Eclerx, Stylecracker, Jaro Group, ICICI Lombard, Talent Corner, Adhityaa Corporates, Motilal Oswal, Interactive Brokers, Genpact

2. Articleship for CA students-

Companies for Articleship: Deloitte, KPMG, PwC, Ernst and Young, My CFO, RVKS, KNAV, BDO, Grant Thorton LLP, Kalyaniwalla & Mistry LLP, Singhi & Co, Shaparia Mehta, Baltiboi & Purohit, VS, CNK

3. Internships for students of all years-

Companies providing internships: Kutumba Foundation, Gig India, Awign Enterprises, Graphene, Adapt Associates, Khelomore, Savage and Palmer, IFI Tech solutions, Kraft Educational Services, The Guardians, Pax Indica Solutions, Unique Education, EY, KNAV, Hedge Equities, Bennett Coleman Co. Ltd, Upgrade, Ms. Advisorys, Blitz Job

The Placement Cell organizes various workshops specially designed to assist newcomers in developing and applying their skills to find the right job that meets their needs-

- **1. Resume Building Workshop:** To help students transform their resumes into a powerful tool that will get them interviews.
- **2. Mock Group Discussion Round:** To assist students in developing various skills like reasoning ability, leadership ability, listening & articulation ability, interpersonal ability to function as a team builder, body language, etc. essentially required to become a successful professional
- **3. Mock Interview Sessions:** To guide students in improving their interview skills and getting feedback to prepare for professional interviews.

The Academic year of 2021-22 saw a total of 139 students getting placed in the Placement weeks (Final Placement & Article Placement).

The Average Salary Offered on Campus Rs. 3.57 Lakhs P.A.

The Highest Salary Offered on Campus Rs. 6.6 Lakhs P.A.

College Library

Timings: 8.30 a.m. to 5.00 p.m.

The College library has a rich collection of 72648 books and 1050 CDs / video tapes. The library subscribes to over 75 periodicals and 8 newspapers. It has a spacious and airy Reading Hall, which provides seating accommodation for 350 students at a time. Normally, the library is open to the students and staff between 8.30 a.m. and 5.00 p.m. However, the time of the reading hall is extended to 8.00 p.m., between January and March every year to enable students to prepare for the examinations. In order to keep pace with strides made in educational technology, a Library Management software, SLIM21 and the library have been computerized. OPAC (Online Public Access Catalogue) and Internet facilities are made available to both students and teachers. The library provides a Book Bank facility for deserving students, for one academic year at a time. It also renders other services like Reference, Circulation, Documentation, Photocopying, Bibliography, Inter-library loan, Current Awareness service etc. It also conducts Library Orientation Programmes for Freshers in order to make them aware of library facilities and services offered to them.

RULES AND REGULATIONS OF THE LIBRARY

- Absolute SILENCE must be maintained in the Library
- Library membership can be obtained by paying a deposit of Rs.100/-. The deposit may be forfeited if the book is lost or spoilt.
- A member will get two library cards, one for a Textbook and one for Non-Text Book.
- Library books must be returned on time.
- In case of late return of books, a fine of Re. 2/- will be charged per book for each day after the due date.
- Reference books i.e. Encyclopaedias, Directories, Handbooks, Dictionaries, Atlases, Maps, etc. are meant exclusively for use in the library only.
- OPAC (Computerized Database) and Card catalogue for author, title and subject have been provided for tracing books out of the library collection. Library orientation is conducted for freshers.
- To get a book for home reading, all particulars on the Demand Slip must be properly filled in and the demand slip must be handed over at the counter.
- Books in the Reading Hall Counter will be issued for reference in the library only. These books shall not be taken out on any account. Infringement of the rule will cost the defaulter a fine of Rs.10/- per day.
- Holders of the Readers' tickets will bear full responsibility for books issued on their tickets.
- If Identity cards or Readers' ticket is lost, a fresh one will be issued on payment of Rs. 100/- and or Rs. 25/- respectively.
- Cell phones are not allowed in the Library. Keep them off while present in the library.
- Cooperation of students is earnestly requested observing these rules and regulations.

Scholarships

GOVERNMENT CONCESSIONS / SCHOLARSHIP

The following concessions are available and the relevant information in this regard is displayed on the College Notice Board from time to time.

- 1) **F.Y.B.Com.** (State Government Open Merit Scholarship) only Maharashtra Board Students securing more than 85.83% (515 / 600) of mark at the H.S.C. Examination. सदर मुलांनी अर्ज सादर करणे.
- 2) P.T.W./S.T.W. माध्यमिक / प्राथमिक शिक्षक / शिक्षकेतर कर्मचाऱ्याच्या पाल्यांना मोफत शिक्षण सदर मुलांनी अर्ज सादर करणे.
- 3) Freedom Fighter / Ex-Serviceman पाल्यांना मोफत शिक्षण सदर मुलांनी अर्ज सादर करणे.
- 4) अपंग मुलांना मोफत शिक्षण सदर मुलांनी अर्ज सादर करणे.
- 5) On Line इयत्ता १२ वी नंतर उच्च शिक्षण घेणाऱ्या अल्पसंख्यांक (मुस्लीम, बुध्द, खिश्चन, पारशी, शिख, जैन) विद्यार्थ्यांसाठी महाराष्ट्र शासनाची शिष्यवृत्ती सूचना : विद्यार्थ्यांना एका वेळी एक शिष्यवृत्ती मिळते.
- 6) **Dr. Ambedkar National Merit Award Rs. 40,000/- Scholarship** (Dr. Ambedkar Foundation, New Delhi) इ. १२ वी मध्ये महाराष्ट्र राज्य माध्यमिक व उच्च माध्यमिक (मुंबई विभागीय) मागासवर्गीय विद्यार्थीमधून प्रथम किंवा व्दितीय क्रमांक येणे आवश्यक आहे.
- 7) Govt. of India SC / ST / DT NT / OBC / SBR Scholarship / Freeship (Only B. Com. & M. Com)

CENTRAL GOVERNMENT SCHOLARSHIP

- (a) National Scholarship
- (b) Government of India Scholarship to Backward Class students

STATE GOVERNMENT SCHOLARSHIP

R.A.P.C.C.E. SCHOLARSHIP TO OPEN CATEGORY STUDENTS

Rules and Regulations regarding the above scholarship and free studentships are available at the college office. Students and parents are requested to take note of the dates on which applications should be submitted.

NICHAL ISRANI FOUNDATION

10 academically meritorious F.Y.B.M.S. students with family income less than Rs. 3 Lakhs per annum would be granted a scholarship. Selection is to be done by a committee & with the approval of the Principal. The Scholarship will be called "GEETA ISRANI SCHOLARSHIP".

• Accounts and Finance Circle of Podar

Accounts And Finance Circle of Podar aim at promoting various dimensions of accounting and finance apart from the curriculum and help students realize the wide horizons of accounting and finance course.

• Artists' Guild

To nurture artists and encourage all forms of art, the Artists' Guild acts as a catalyst attracting all raw, unblemished talents and drives them ahead to make them flourish as the jewels of Podar. Artists' Guild is one of the most active forums in college and the one which is credited with earning the golden feather in Podar's prestigious cultural hat, i.e., The Youth Festival Trophy for the maximum number of times by any college in the history of Mumbai University.

• Computer Association of Podar

The CAP strives to keep the students abreast of the emerging opportunities and developments in the field of Computers.

• Career Guidance Forum

The Career Guidance Forum, an initiative of R. A. Podar College of Commerce & Economics, has been functioning with the primary objective of guiding students towards an appropriate career choice.

• English Literary Circle

The English Literary Circle is a forum working towards promoting a superior command over the language along with fun and games – through its various events.

• Entrepreneurship Development Cell

Entrepreneur Development Cell is formed to encourage and develop students of our college to be entrepreneurs in the future.

• French Forum

The French Forum aims at depicting the French life and culture in its true essence and expanding French beyond a subject.

• Ganesh Utsav Mandal

Ganeshotsav Mandal of R.A.Podar college organizes the auspicious- Ganeshotsav, where students are encouraged to showcase their talents and celebrate this festival together.

• German Forum

The German Forum (Deutscher Literaturkreis) is one of the foreign language forums in Podar. We at the German forum aim to organize excited, fun-filled events that make the participants know about the German language and culture.

• Gujarati Literary Circle

Gujarati Literary Circle showcases the culture, lifestyle, and language of Gujarat through various events. The Gujarati Literary Circle is formed to promote Gujarati culture, yet it's open to everyone including the students who are non-Gujarati.

• Group Discussion Cell

The Group Discussion Cell (GDC) conducts seminars, workshops, and intra-college Group Discussions (GDs) for Degree College and Junior College.

• Gymkhana

The College Gymkhana provides facilities for indoor and outdoor games like Cricket, Tennis, Table-Tennis, Badminton, Volleyball, Basketball, Boxing, Judo, Carom, and Chess. It also inspires promising sportspersons with special incentives and coaching.

Hobby Circle

Hobby circle gives a platform for the students to showcase their hobbies. From fine arts to performing art, every hobby a student cherishes is explored in the hobby circle. It gives them an opportunity to identify their talents.

• Hindi Literary Circle

The motive of the Hindi Literary Circle is to educate students about the richness of the Hindi language and its reference to culture, beyond our normal usage.

• Industrial Interface Forum

The Industrial Interface Forum focuses on learning through interaction with the Industry, the recent developments, the various strategies and market moves of the companies in their respective domains, and helps bridge the gap between classroom and boardroom. Industrial visits are arranged for the students to various companies for giving industrial exposure.

Innovation Cell

Innovation Cell is a center for brand new ideas, for those who want to do things beyond the ordinary.

• Inclusive Cell

Inclusive education is an approach where students with special needs attend college along with neuro-typical students. Students with physical and/ or developmental challenges may be considered to have special needs. The Inclusive Cell is there to help such students to ensure they also have a fulfilling college experience.

• Lifelong Learning and Extension

R. A. Podar College of Commerce & Economics is affiliated with the Department of Lifelong Learning & Extension, University of Mumbai. The motto of the Extension Work Unit is 'Reach to Unreached'.

• Life Enrichment Centre

The Life Enrichment Centre (LEC) aims at adding a sentimental value to the lives of the present and future generations. Moving beyond good health and personal growth, it focuses on achieving overall wellness thus, enriching not only your life but also those around you.

• Mathematics Association of Podar

Mathematics Association of Podar (MAP) is an interactive forum that strives to make mathematics enjoyable and interesting for all students. It is the vision of MAP to change the students' perception of mathematics from that of a dull subject to one with which they can connect easily.

• Marathi Language and Literary Circle

Marathi Literary Circle is a forum for promoting the talent, skills, and creativity of all the students. It strives to promote overall development and emerging talent in Marathi culture. Although the forum has been formed with a view to promoting Marathi culture, it is open to all.

• NCC

To prepare the students to appreciate "service" instill discipline and spread the motto about service to the nation.

• NSS

It helps the students to get closer to society and makes them understand the joy of serving others. It helps to promote the mission of not 'Me' but 'you'.

• Photography Club

The Photography Club was initially formed with the idea that Podar's own students should photographically document all its various events conducted on the college premises. Over time it has expanded its scope to help students build photography as a hobby, through workshops and practical exposure.

• Planning Forum and Economics Association

The Planning Forum and Economics Association aims to create a dialogue and discussion on various topics ranging from finance, economics, and governance within the country to stimulate the minds of the students and promote a better understanding of various issues among them. Its motto is "If you fail to plan, you plan to fail."

• Podar Hikers' Club

The Podar Hikers' Club organizes treks for Podarites throughout the Academic Year. It also conducts other activities like rappelling, rock climbing, etc., which are generally carried out during Enigma & Rapport. The hikes play an important role in personality development.

• Podar Nature Club

The main objective of the forum is to inculcate the environmental ethics in the mind and souls of the young students transforming them into responsible citizens. Conservation of resources, understanding the Ecological problems, and taking a step ahead to do something for the environment is the need of the hour which can be effectively spread across the society through youth.

• Placement Cell

The Placement Cell of the college is truly a forum for the students, by the students, and for the students. It is operated by students of the College under the aegis of its chairperson to provide Podarites with jobs of their choice and help them develop their talents even after they leave the College. It establishes a link between the students and the recruiters, enabling recruiters to recruit the best and brightest of the students that the College has to offer.

• Research, Development & Consultancy Cell

Research is a way to establish facts and reach conclusions through systematic and scientific studies. To stimulate research aptitude amongst staff members and to encourage the staff members to pursue research. The Research and Development Cell at Podar aims to help its students understand the importance of research. The cell aims to develop a questioning attitude, foster and nurture the curious young minds of students and help them develop a strong research base that would help them in their future endeavors.

• Speakers' Academy

Speakers' Academy is a forum where every student gets to voice their opinions on various topics. It is one of the premium clubs in Podar College giving students the chance to hone their debating skills. Speakers Academy trains the brightest minds of the city (our students) in Public Speaking, which is nowadays a prerequisite to taking up bigger responsibilities and succeeding at different levels. It builds the confidence, self-esteem, and fluency of speaking to an audience and also helps in grooming the student in all aspects to compete at any given level.

• Student's Council

The members representing the first year, second year, and third-year B.Com and BMS are selected purely on the basis of academic merits on confirmation of their willingness and availability to work for the Council. The two lady representatives are nominated by the Principal keeping in view their contribution to the College where one member represents the reserved category. All remaining members of the Council are the senior members in the college forums represented by them viz. Cultural, Sports, NCC, and NSS.

• Tamil Literary Circle

Tamil Literary Circle showcases the culture, lifestyle, and language of Tamil through events. The Tamil Literary Circle is formed to promote Tamil culture, yet it's open to everyone including the students who are non-Tamils.

• The Magazine Forum

The Magazine Forum publishes the annual magazine of the college called Podar Pageant. Podar Pageant is a platform for budding writers, poets, artists, photographers, and thinkers of our college.

• Women Development Cell:

The motto of the Women Development Cell R. A. Podar: 'Encourage, Enhance and Empower. The formation of a college-level Women Development Cell was made mandatory by the University of Mumbai after the Vishaka Judgment in the year 2001. In compliance with this mandate of the University, the Women Development Cell was formed in our college in the year 2001 and conducts awareness programs like gender equality, health awareness, and general well-being. It conducts seminars and workshops at the college and university level and organizes various types of training programs and self-employment schemes among women.

• Quizzers' League:

Quizzers' League is one of the most active and innovative forums in R. A. Podar College. The Quizzers League functions as a confluence of all the quizzing minds of the College. It conducts quizzes throughout the year on various topics and genres at an intra-collegiate level like Sports Quiz, Literature quizzes, General quizzes, etc. Also, it acts as a window to many inter-collegiate level, University, and National level quizzes.

Other committees for college administration

- Academic Cell
- Alumni Coordination Committee
- Attendance & Discipline Committee
- Canteen & Gardening Committee
- College Development Committee
- Counselling Scheme
- Estate Management
- Examination Committee
- Grievances Redressal Cell
- Internal Complaints Committee
- Library Committee
- Record Keeping of C. L. & Lectures
- Remedial Teaching & Intensive Coaching
- Staff Common Room Club
- Seminars/Workshops Planning Board
- Students Aid and Scholarships
- Time Table Committee

Inter-Collegiate Festivals organised by our college

- Rostrum Spectrum https://www.instagram.com/rostrumspectrum/
- Enigma https://www.instagram.com/podarenigmaofficial/
- Moneta https://www.instagram.com/podarmoneta/
- Mathematrix https://www.instagram.com/mathematrix.podar/
- TEDxRaPodarCollege https://www.instagram.com/tedxrapodarcollege/
- <u>Uttung https://www.instagram.com/podaruttung/</u>
- <u>Hunar https://www.instagram.com/hunar.podar/</u>
- Finacc https://www.instagram.com/afcpfinacc
- E-Summit https://www.instagram.com/edc.rapodar/
- Open Mic https://www.instagram.com/elc_rapodar/

Publications

- Podar Pageant Magazine https://rapodarpageant.wixsite.com/my-site
- Vasant Bahar Magazine
 - https://www.rapodar.ac.in/pdf/Vasant%20Bahar%20Spring%20E-Book.pdf
- <u>Lacuna Monthly Journal https://drive.google.com/drive/folders/1jzR5-I7n2VSgaGP-Vto6al02Ogc5hG2p</u>
- Podar Canvas https://www.rapodar.ac.in/pcanvas.php
- Podar Prabodhan http://podarprabodhan.in